

EECC Athletic Recognition Policy - Events

Purpose

To establish guidelines for honouring individuals who through their contribution to sport at the East Elgin Community Complex (EECC) have made a significant contribution to sports regionally, nationally, or internationally. This policy applies to the EECC Sports Hall of Recognition, annual EECC Athletic Excellence Awards and EECC Athletic Excellence Community Recognition Events.

EECC Sports Hall of Recognition

EECC Sports Hall of Recognition Induction events will be held bi-annually if there are a minimum of three applications which meet the criteria for induction. A permanent display will be located at the EECC.

Criteria

Athlete

- Must have participated in sport with the EECC being their home venue for a minimum of one full season.
- Individuals will not be considered for recognition until three (3) years following their retirement from major championship competition to ensure all significant accomplishments are captured.
- Individuals may be recognized immediately should the Board wish to waive the waiting period (i.e.: Stanley Cup Championship, PWHL Championship).
- Nominees will be a minimum age of 18 years at the time of nomination. The Selection Committee may choose to waive the age requirement if they feel the athlete deserves immediate recognition.
- Posthumous nominations are permitted.
- Athletes must have attained a high level of excellence and brought honour to EECC sport at a local, regional, provincial, national, international, amateur, professional, sanctioned, or non-sanctioned level. Accomplishment(s) must be considered outstanding in their athletic field
- Individuals who are recommended for induction will be contacted for acceptance of the nomination. In the event of a posthumous nomination, the immediate family will be contacted.
- Nominees are not required to reside in the Town of Aylmer or the Township of Malahide, however local community roots will be considered as part of the evaluation.
- Nominees are required to be upstanding citizens and portray a positive image of their sport.

Builder of Sport

- Builders of Sport are identified as, but not limited to officials, executives, trainers or coaches whose work for the advancement of sport at the EECC for an extended period of time has been outstanding in nature.
- These contributions may be current or past.
- Nominees will be a minimum age of 18 years at the time of nomination. The Selection Committee may choose to waive the age requirement if they feel the athlete deserves immediate recognition.
- Posthumous nominations are permitted.
- Outstanding contributions shall include multiple achievements in supporting excellence in individual or team accomplishments over an extended period of time.
- Outstanding contributions may also include dedication to the advancement of sport and sport development within the EECC through high level of individual dedication and contributions over an extended period of time.
- Nominees are not required to reside in the Town of Aylmer or the Township of Malahide, however local community roots will be considered as part of the evaluation.
- Nominees are required to be upstanding citizens and portray a positive image of their sport.

Procedure

1. Nominations may be submitted until October 1st in any given year through the submission of a nomination form (Attachment A) with supporting documentation.
2. Nomination submissions will not be returned and should not include original items. Copies of photos and articles and memorabilia are required.
3. The EECC Board shall appoint a minimum of three members to a sub-committee to review applications and make final decisions for induction to the EECC Sports Hall of Fame.
4. Applications will be scored and will be required to meet a minimum score to be considered for induction.
5. Successful nominees will be contacted to confirm acceptance of the nomination.
6. Nominators will be contacted following confirmation by the nominee.
7. Unsuccessful nominations will be returned to the nominator, with feedback and may be revised and resubmitted for future consideration.
8. Approved applications in years with insufficient number of inductees (3) will be carried forward to the next year unless a special request is made by the EECC Sub-Committee to the EECC Board for recognition.
9. Induction of individuals into the EECC Sports Hall of Recognition shall include a ceremonial event during which inductees, their guests and members of the public will be invited to recognize the inductees' accomplishments.

10. Inductees will be recognized within the EECC with a permanent plaque installed including a photo and brief description of their accomplishments.
11. Nominees and inductees to the EECC Sports Hall of Recognition shall remain upstanding citizens
12. The Parks and Recreation Manager at their sole discretion may remove any recognition items without providing reasons to user groups should they be deemed in disrepair, or as directed by the EECC Board of Management.
13. By submitting a nomination, nominators agree to hold the EECC harmless for any perceived reputational or public image damage arising from the removal of an item without reasons as outlined in section 12.
14. Donated memorabilia will not be accepted for display or storage for future display, unless requested for temporary display during recognition events.

EECC Athletic Excellence Awards

EECC Athletic Awards are awarded annually at a designated meeting of the EECC Board of Management.

Criteria

Athletes, Teams, Officials, Volunteers

- Annual recognition will be made for accomplishments of individuals or teams who during the most recent season of a respective sport, have achieved success in their by earning a medal (first, second or third place) at a provincial, national or international competition.
- The home centre of the team or individual must be the EECC.
- There is no age restriction for recognition.

Procedure

- EECC Athletic Awards will be awarded once per year
- Nominations are due June 1st each year
- Individuals/teams eligible for recognition shall complete Attachment B and remit to the Manager of Park and Recreation for recommendation for award by the Board.
- Recommendations for recognition will be presented to the EECC Board of Management for approval
- Qualifying recipients and their guests will be invited to a pre-determined EECC Board of Management meeting to receive a certificate of achievement.
- EECC Athletic Excellence Awards will be presented at the start of an EECC Board of Management meeting.

EECC Athletic Excellence Community Recognition Event

A community event may be held in exceptional circumstances, whereby an individual or team has achieved an extraordinary athletic accomplishment warranting recognition outside of the timelines of the EECC Sports Hall of Recognition or EECC Athletic Excellence Awards. Examples of qualifying accomplishments include, but are not limited to individual or team participation earning a championship in the NHL (Stanley Cup), PWHL or Olympics.

Nominators shall complete Attachment C and remit to the Manager of Parks and Recreation to be forward to the EECC Board of Management for review and decision. Submission of a nomination does not guarantee recognition. Recognition events will be coordinated by staff and held at the EECC.

The Parks and Recreation Manager at their sole discretion may remove any recognition items without providing reasons to user groups should they be deemed in disrepair, or as directed by the EECC Board of Management.

By submitting a nomination, nominators agree to hold the EECC harmless for any perceived reputational or public image damage arising from the removal of an item without reason.

ATTACHMENT A

Nomination Form: EECC Sports Hall of Recognition

For nominations of individuals for permanent or honorary display

1. Date of Submission:

2. Name of Nominee:

3. Contact Information of the Nominee:

Phone: _____ Email: _____
Mailing Address: _____

4. Contact Information of the Nominator:

Name: _____

Phone: _____ Email: _____
Mailing Address: _____

5. Description of Accomplishment:

(Include year, nature of achievement, sport, and context. Attach additional pages if required.)

6. Criteria for Recognition (check all that apply):

- ☐ Made a significant contribution to sport
- ☐ Represented EECC for one full season or more
- ☐ Level of achievement (check all that apply):
 - ☐ Regional ☐ Provincial ☐ National ☐ International
- ☐ Special recognition (e.g., professional draft, Team Canada selection, or equivalent)

7. Level of Achievement (check all that apply):

- ☐ Regional ☐ Provincial ☐ National ☐ International ☐ Amateur ☐ Professional

Submission Requirements:

Please include all relevant supporting documentation with your nomination. This may include:

- A detailed chronology of the individual's accomplishments
- Background information (e.g., newspaper clippings, online articles, biographies)
- Description of their community involvement/connection
- A photo of the nominee (.jpeg preferred)

Note:

- Submissions will not be returned.
- Electronic submissions are encouraged. If submitting a hard copy, please include photocopies of all supporting materials.
- Nominations will be evaluated based solely on the information provided.

Notification:

- Successful nominees will be contacted to confirm acceptance of the nomination.
- Nominators will be contacted following confirmation by the nominee.
- Unsuccessful nominations will be returned to the nominator, with feedback and may be revised and resubmitted for future consideration.

Nomination Deadline: October 1 (annually)



EAST ELGIN
Community Complex

East Elgin Community Complex
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Office: 519-773-5631
www.eecc.ca

Policy Acknowledgment:

☐ I acknowledge that I have read and understood the EECC Athletic Recognition Policy and confirm that the information provided is accurate. I acknowledge that by submitting a nomination, it does not guarantee recognition.

Date: _____ **Signature of Nominator:** _____

ATTACHMENT B

Nomination Form: EECC Athletic Excellence Awards

For nominations of individuals or teams for annual recognition

1. Date of Submission: _____

2. Name of Nominee (Individual or Team):

3. Nominee Contact Information:

Phone: _____ **Email:** _____
Mailing Address:

4. Nominator Contact Information:

Name: _____
Phone: _____ **Email:** _____
Mailing Address:

5. Description of Accomplishment:

(Include year, nature of achievement, sport, and context. Attach additional pages if required.)

6. Criteria for Recognition (check all that apply):

- ☐ Made a significant contribution to sport
- ☐ Represented EECC for one full season or more
- ☐ Level of achievement (check all that apply):
 - ☐ Regional ☐ Provincial ☐ National ☐ International
- ☐ Special recognition (e.g., professional draft, Team Canada selection, or equivalent)

7. Level of Achievement (check all that apply):

- ☐ Regional ☐ Provincial ☐ National ☐ International ☐ Amateur ☐ Professional

Submission Requirements:

Please include all relevant supporting documentation with your nomination. This may include:

- Detailed information about the accomplishment
- Background information (e.g., newspaper clippings, online articles, biographies)
- A photo of the nominee (.jpeg preferred)

Note:

- Submissions will not be returned.
- Electronic submissions are encouraged. If submitting a hard copy, please include photocopies of all supporting materials.
- Nominations will be evaluated based solely on the information provided.

Notification:

- Nominators will be advised of recognition and will act as or provide a liaison contact to coordinate presentation of the recognition award.

Nomination Deadline: June 1 (annually)

Policy Acknowledgment:

☐ I acknowledge that I have read and understood the EECC Athletic Recognition Policy and confirm that the information provided is accurate. I acknowledge that by submitting a nomination, it does not guarantee recognition.

Date: _____ **Signature of Nominator:** _____

ATTACHMENT C

Nomination Form: EECC Athletic Excellence Community Recognition Event

For nominations of individuals or teams recognition – exceptional circumstances.

1. Date of Submission: _____

2. Name of Nominee (Individual or Team):

3. Nominee Contact Information:

Phone: _____ Email: _____

Mailing Address:

4. Nominator Contact Information:

Name: _____

Phone: _____ Email: _____

Mailing Address:

5. Description of Accomplishment:

(Include year, nature of achievement, sport, and context. Attach additional pages if required.)

6. Recognition Request

- ☐ Community Skate (1 hr)
- ☐ Meet and greet with athlete(s) and community (2 hr event)
- ☐ Unveiling of permanent recognition item (special recognition)
- ☐ Other (Please specify): _____

There is no deadline for nominations. Nomination will be evaluated on an as-needed basis and may be unique to each nomination.

Policy Acknowledgment:

- ☐ I acknowledge that I have read and understood the EECC Athletic Recognition Policy and confirm that the information provided is accurate. I acknowledge that by submitting a nomination, it does not guarantee recognition.

Date: _____ **Signature of Nominator:** _____